## COMPANIES ACT 2013



Presented by:

VIKAS GERA

Practicing Company Secretary

VIKAS GERA & ASSOCIATES

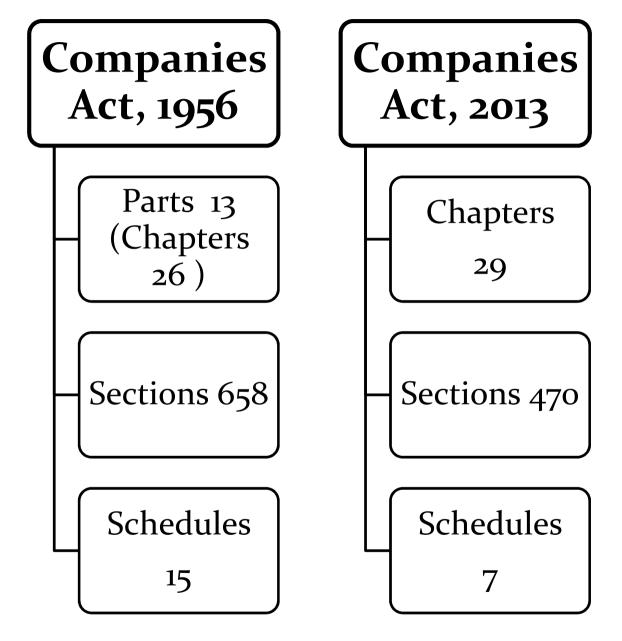
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## Pathway to Companies Act 2013

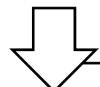
 Companies Bill. 2008 was introduced on 23rd October. 2008 in the Lok Sabha to replace Existing Companies Act. 1956 2008 • Companies Bill, 2009 was reintroduced on 3rd August, 2009 in the Lok Sabha to replace Existing Companies Act. 1956 with modifications and the same was referred to SCF for further process. 2009 • Report of Standing Committee on Finance on Companies Bill, 2009 was introduced in the Lok Sabha on 31st August, 2010. 2010 • Companies Bill, 2011 introduced in Lok Sabha on 14th December. 2011. 2011 • Companies Bill, 2012 passed by Lok Sabha on 18th December, 2012. 2012 • Companies Bill, 2013 passed by Rajya Sabha on 8th August, 2013. 2013 • Ministry of Corporate Affairs notified 98 Sections of New Companies Act which came into effect from 12th September. 2013. 2013 Ministry of Corporate Affairs notified 183 Sections of New Companies Act which came into effect

from1st April. 2014.

2013



#### FEW NEW DEFINITIONS INTRODUCED IN SECTION 2



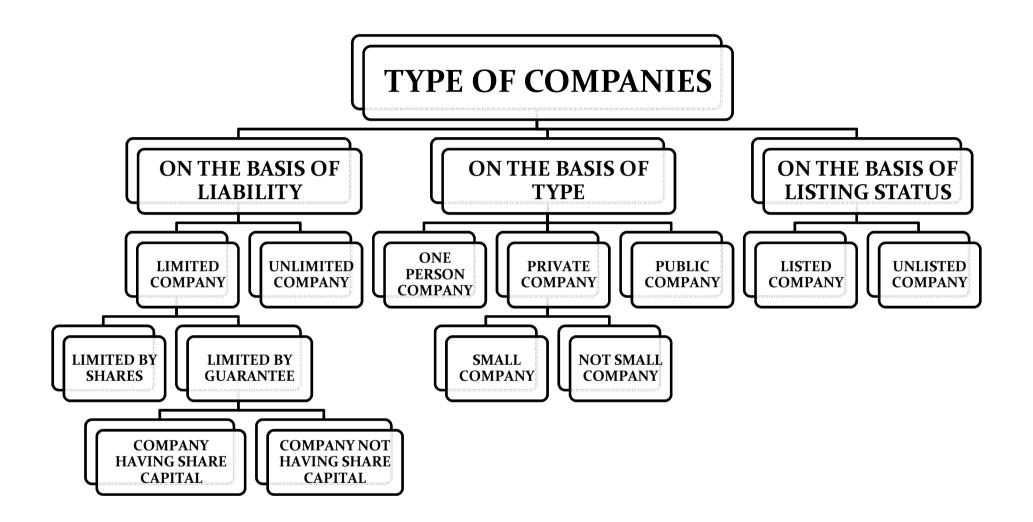
- Accounting Standards
- Associate Company
- Auditing Standard
- Authorized Capital
- Books of Accounts
- Called up capital
- Charge
- Chartered Accountant
- Chief Executive Officer
- Chief financial Officer



- Independent Director
- key Managerial Personnel
- One Person Company
- Related Party
- Small Company
- Serious Fraud Investigation Office
- Remuneration
- Ordinary or Special Resolution
- Interested director



- Whole Time Director
- Voting Right
- Unlimited Company
- Turnover
- Sweat Equity Shares
- Subscribed Capital
- Register of Companies
- Public Financial Institutions
- Promoter
- Postal Ballot



## **ONE PERSON COMPANY**



Definition

• "One Person Company" means a company which has one person as member.

Incorporation

- Will be formed as a private company.
- Name of nominee who will continue in event of death to be specified.
- Words "One Person Company" to be mentioned below the name of the Company.

Meetings

- No AGM required.
- No Board Meetings required in case of only one director.
- Entering resolutions in minutes book is sufficient.
- Minutes to be signed and dated.



Director

• Minimum <u>1 Director</u> required.

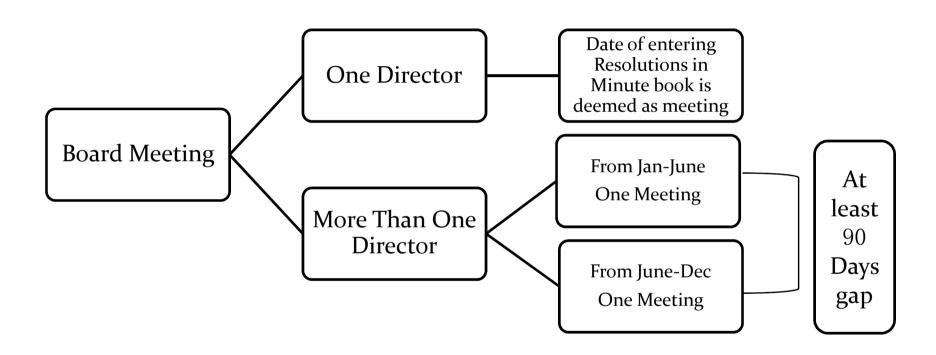
Accounts

- Financial Statements may not include cash flow statement.
- Accounts to be filed within 180 days of FY.
- Board's Report to contain only response to auditor's qualification.

Signing

- Financial Statements can be signed by one director alone.
- Annual Return to be signed by CS, if appointed, else by one director.

## **Board Meeting Provisions for OPC**



## **SMALL COMPANY**

#### **Definition**

- "small company" means a company, other than a public company, —
- PAID-UP SHARE CAPITAL: 50 Lakh to 5 Crore; OR
- TURNOVER : 2 Crore to 20 Crore (as per its last profit and loss account)

Provided that nothing in this clause shall apply to—

- A Holding company or a Subsidiary company;
- A company registered under section 8; or
- A company or body corporate governed by any special Act;

#### Accounts

• The Financial Statement, with respect to small company may not include the Cash Flow Statement.

# Signing of Annual Return

• CS, if No CS then by the Director.

## Board Meeting

- Jan-June One Meeting \( \) At least
- June-Dec One Meeting J 90days Gap

## INCORPORATION-COMPARISON

Basis for Comparison	Provision contained in existing Companies Act, 1956	Provision contained in Companies Act, 2013
Maximum number of members for private companies	<b>50</b> (Fifty)	<b>200</b> (Two Hundred)
Object Clause of MOA	Object clause bifurcated into – -Main Objects, -Incidental Objects -Other Objects.	MOA to contain :  - Main Objects, -Incidental Objects.
Commencement of Business	Applicable only to Public Limited Companies	Applicable to all Companies. ( Public & Private Both )

Basis for Comparison	Provision contained in existing Companies Act, 1956	Provision contained in Companies Act, 2013
Registered Office	<b>Form</b> 18 is to be filed with the office of ROC at the time of incorporation.	Form INC 22 is to be filed with the Office of ROC at the time of its incorporation.
Change of Registered Office	Any <b>Change</b> in the situation of Registered Office is to be intimated to registrar within 30 Days of the change.	situation of Registered Office is to be intimated to

Basis for Comparison	Provision contained in existing Companies Act, 1956	Provision contained in Companies Act, 2013
Articles of Association	No concept of Entrenchment Provisions.	AOA of the company may contain Entrenchment Provisions.
Forms	Form 1A: Application form for availability of Name.  Form 1: Application and Declaration for Incorporation of a company.  Form 18: Notice of situation of Registered Office.  Form 32: Particulars of Appointment of Directors.  Form 19, 20: Application for commencement of business (in case of Public company).	situation of Registered Office.  Form DIR 12: Particulars of Appointment of Directors and KMP.  Form INC 21: Application for commencement of

## Significant changes in Companies Act, 1956 and Companies Act, 2013

#### **DEFINITION OF PRIVATE COMPANY**

- COMPANIES ACT, 1956
  - Maximum number of members restricted to 50
  - Express clause in the definition "prohibits any invitation or acceptance of deposits from persons other than its members, directors or their Relatives" [Section 3(1)(iii)]

- COMPANIES ACT, 2013
- Maximum Number of members restricted to 200
- No specific clause on prohibition of acceptance of deposits is there in the definition. [Section 2(68)]
- Now Company can accept Deposit from its members subject to fulfillment of conditions laid down in Sec 73 i.e. Prohibition of Acceptance of Deposits from Public.

## REPAYMENT OF DEPOSIT ACCEPTED

• In case of Deposit accepted before the commencement of this Act and it is unpaid **THEN** Company is required to undertake the following steps:

#### Step 1

Company will intimate the ROC within 3 Months in specified FORM regarding all deposit remaining unpaid and arrangement made for such repayment

#### Step 2

Repayment of deposit along with interest within 1 year from the date of commencement of the act or

due date of repayment, whichever is earlier.

### FAILURE TO REPAY THE DEPOSIT

• Penalty on COMPANY
1 Crore to 10 Crore.

#### **AND**

• Penalty on OFFICER IN DEFAULT Imprisonment up to 7 Years
OR
25 Lakh to 2 Crore
OR
Both.

## **DIRECTORS**



#### RESIDENT DIRECTOR

A Director who has stayed in India for a minimum period of **182** days during the **previous calendar year**.

Companies Act, 1956

No requirement to have any director resident in India.

Companies Act, 2013

All companies, including private companies, must have at least 1 director.[Section 149(3)]

#### **CONSENT TO ACT AS DIRECTOR**



Companies Act, 1956 • Private Companies - Consent not mandatory to be filed with the ROC. [Section 264]

Companies Act, 2013

- Consent is mandatory for all Companies. [Section 152]
- Consent of Director is in the specified format i.e. Form DIR 2
- DIR 2 must be filed with DIR 12 within 30 Days with the ROC.

#### LIMIT ON NUMBER OF DIRECTORSHIP

#### **COMPANIES ACT, 1956**

A Person can hold the Directorship in not more 15 Companies. (Section 275)



#### **COMPANIES ACT, 2013**

A person can act as director in a maximum of 20 companies at any given point of time out of which not more than 10 should be public companies. [Section 165]

#### MAXIMUM LIMIT OF DIRECTORS

ACT, 1956

COMPANIES A

Maximum limit of Directors was 12 and more Directors can be added by obtaining Central Government Approval.

COMPANIES ACT, 2013

Maximum Limit of Directors is 15 and more directors can be added by passing Special Resolution.

#### VACATION OF OFFICE OF DIRECTOR

#### **COMPANIES ACT, 1956**

#### The office of a director shall become l Vacant if he absents himself from 3 **Consecutive Board Meetings** OR

**From all meetings** of the Board, for whichever is longer, without obtaining leave of absence from the Board.

#### **COMPANIES ACT, 2013**

The office of a director shall become Vacant in case—

he absents himself from all the **meetings** of the Board of Directors a continuous period of 3 months, held during a period of 12 months with or without seeking leave of absence of the Board.

## INDEPENDENT DIRECTOR

#### **APPLICABILITY**



## ALL LISTED COMPANIES

Minimum  $1/3^{rd}$ 



#### **CLASS OF COMPANIES**

**Public Company** 

• Paid up Share Capital >= 10 Cr OR

> • Turnover >= 100 Cr OR

•Loan outstanding > 50 Cr

Minimum 2

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## INDEPENDENT DIRECTOR

- Any **FRACTION** contained in such  $1/3^{rd}$  number shall be rounded off as one.
- Independent Director to give **DECLARATION** of its Independence every year.
- **Alternate director** to Independent director should also satisfy criteria of independence.
- An Independent Director shall not be entitled to any **REMUNERATION** other than Sitting Fee, Reimbursement of Expenses for participation in the board and other meetings and Profit Related Commission as may be approved by the members.

## INDEPENDENT DIRECTOR

#### **TENURE**

- To be appointed for a period of 5 years.
- Can be <u>Reappointed</u> for another period of 5 years by passing **SPECIAL RESOLUTION** and disclosure in board's report.
- After 2 Consecutive terms of 5 years, 3 years cooling off period to be observed.

#### SELECTION OF INDEPENDENT DIRECTOR

RULE 6 of Companies (Appointment and Qualification of Directors) Rules, 2014.

<u>Creation and Maintenance of databank of persons offering to become Independent Directors.</u>

Any body, institute or association (hereinafter to be referred as "the agency"), which has been authorized in this behalf by the Central Government shall create and maintain a data bank of persons willing and eligible to be appointed as independent director.

<u>Placement of Such Data Bank</u>: On ministry website or any other website as may be approved or notified by the Central Government.

<u>Inclusion of Name in Data Bank</u>: Any person can get his name included in the Data bank by Filling Form DIR-1.

## LOAN TO DIRECTORS

Basis	Section 295 of Companies Act, 1956	Section 185 of Companies Act, 2013	Impact of the change
Applicability	-Public Companies - Private Companies (Subsidiary of any Public Company)	-Public Companies -Private Companies	Exemption available to Private Companies has been removed
Transactions	RESTRICTED  -Advancing of any loan	PROHIBITED  -Advancing of any loan, including any loan represented by a book debt.	Under Section185 loan includes, book debts also.
	- Giving of guarantee/ providing of security in connection with loan.	-Giving of guarantee/ providing of security in connection with loan.	

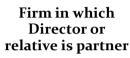
#### Companies Act, 1956

Transactions with these are **RESTRICTED** & can be entered into by **CENTRAL GOVT**Approval



#### Companies Act, 2013

Transactions with these are **ABSOLUTELY PROHIBITED.** 





Director of holding company & his relative/partner



Private company where director is director/ member



**Company** 

Director & his relative/Partner



Body corporate, MD/Mgr/BODs of which is accustomed to act under directions of BODs of lending Co. Body corporate where 25% voting power is held by one or more such director(s)

director(s)

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Basis	Section 295 of Companies Act, 1956	Section 185 of Companies Act, 2013
Exemption	1) Loan made/ guarantee given/ security made by Holding to its Subsidiary.	1) New exemptions have been introduced by virtue of which loans can be granted to MDs or WTDs by seeking members' approval by means of special resolution OR as part of condition of service extended to all employees.
	2) Loan made/ guarantee given/security provided by a Company whose main Business is to Give Loan for its due Re-Payment.	2) Loan made/ guarantee given/security provided by a Company whose main Business is to Give Loan for its due Re-Payment.

Basis	Section 295 of Companies Act, 1956	Section 185 of Companies Act, 2013
Penalty	On company : NIL	On company : 5 lakh to 25 lakh Rupees
	Officer in Default: Rupees 5000/- OR maximum imprisonment 6 months.	Officer in Default: 5 lakh to 25 lakh Rupees OR maximum imprisonment 6 months.
		Provision regarding the following has been removed:
	( <b>If repaid in Full</b> -No imprisonment)	No imprisonment in case of full repayment of loan or
	( <b>If repaid in Part-</b> Imprisonment Proportional reduced)	Reduction in imprisonment for partial repayment of loan.

## CONCEPT OF WOMEN DIRECTOR

- Specific class or classes of company to have at least one **WOMAN DIRECTOR**.
- As per Chapter XI Rules, the following class of companies shall appoint <u>at least 1</u> Women Director:
- Every Listed company
- Every Other Public company having
- a) PAID-UP SHARE CAPITAL >= 100 Crore; OR
- b) TURNOVER >= 300 Crore.

(As per last date of latest audited financial statement)



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## **BOARD MEETINGS**

Basis	Provision contained in existing Companies Act, 1956	Provision contained in Companies Act, 2013
First Board Meeting	No specific time stipulated for holding first board meeting.	Every company shall hold the first meeting of the Board of Directors within 30 days of the date of its incorporation.
Time Gap between two	At least 1 meeting to be held in every quarter.	Not more than 120 days shall intervene meetings between two consecutive meetings of the Board.

Basis	Provision contained in existing Companies Act, 1956	Provision contained in Companies Act, 2013
Length of Notice	No specific length of notice specified.	Meeting of the Board shall be called by giving not less than 7 days' notice.
Quorum of Board Meeting	$2  ext{ Directors}$ $OR$ $1/3^{rd}$ of the Board (whichever is Higher)	Same as earlier
Penalty	Every <b>officer in default</b> of the company.  Fine up to Rs 1000/-	Every <b>officer in default</b> of the company.  Fine up to Rs 25000/-
	Time up to Ks 1000/	Tiffe up to Ks 25000/

### ANNUAL GENERAL MEETINGS

Basis	Provision contained in existing Companies Act, 1956	Provision contained in Companies Act, 2013
Maximum time for	18 months from	
holding first AGM	incorporation or 9 months	accounts.
	from closure of accounts, whichever is earlier.	
Time and Day	TIME : During business	U
	hours.	hours i.e. 9 A.M. to 6 P.M.
	<b>DAY</b> : On a day which is	<b>DAY</b> : On any day which is
	not a public holiday.	not a National Holiday.

Basis	Provision contained in existing Companies Act, 1956	Provision contained in Companies Act, 2013
Length and Mode of Notice	21 Clear Days Notice.	21 days clear notice to be given by all companies.
	Written Notice mandatory.	Notice may be given in Writing or in Electronic form in the manner prescribed.
Consent for Shorter Notice	Consent to be given by <u>all</u> members entitled to vote at the meeting.	Consent to be given by <u>at</u> <u>least 95%</u> of the members entitled to vote at the meeting.

Basis	Provision contained in existing Companies Act, 1956	Provision contained in Companies Act, 2013
Quorum	Private Companies – 2 Members	Private Companies – 2 Members
	Public Companies – 5 Members	Public Companies <u>Total member</u> <u>Members</u> Till 1000 5
		1001-5000 15
		5001 and Above 30
Penalty	Company, and every officer in default,	Company and every officer in default
	fine up to Rs. <b>50,000</b> /-	fine up to Rs. <b>1,00,000/-</b>
	and	and
	Continuing default Rs. <b>2,500/-</b> for every day.	Continuing default Rs. <b>5,000</b> /- for every day.

### **STATUTORY MEETING**

Basis	Provision contained in existing Companies Act, 1956	Provision contained in Companies Act, 2013
Statutory Meeting	Every Public limited company to hold statutory meeting after one month but before 6 months from the date of entitlement to commence business and file statutory report with ROC.	No similar provision is there in the new Act.

#### ANNUAL FILING **OLD SYSTEM** - Notice -Director's Report For the F/Y: -Auditor's Report 2013-2014 -Balance Sheet & P&L -Annual Return -Compliance Certificate (if Applicable) **Annual Filing NEW SYSTEM** - Notice -Director's Report For the F/Y: -Auditor's Report 2014-2015 & -Balance Sheet & P&L **Onwards** -Annual Return -Cash Flow Statement (Exception : OPC, Small

Company)

## SIGNING PROVISIONS

DOCUMENTS	COMPANIES ACT, 1956	COMPANIES ACT, 2013
Balance Sheet and Profit & Loss	-Minimum 2 Directors (1 MD ,if there is One) & -Manager/CS, (if Any)	-Chairman ,If Authorized by BOD OR -Minimum 2 Directors  (MD ,If there is One) & -CEO (If he is a director) & -CFO (If Appointed) & -CS (If Appointed)
Director's report	-Chairman (If Authorized by Board) OR - 2 Directors	Same as Above

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Annual Return	-2 Directors (1 MD ,if there is One) & - Manager/CS, (if Any)	-1 Director & -CS (If there is No CS, then by PCS)
	& - <u>In case of Listed Company:</u> It is mandatory to be signed by PCS.	& - <u>In case of Listed Company:</u> It is mandatory to be signed by PCS.

## **SHARE CERTIFICATES**

Companies Act, 1956

Companies Act, 2013

#### To Subscribers

No specific time limit prescribed.

Share Certificates to be issued within 2 months of incorporation.

#### On Allotment of Shares

Within 3 months from date of allotment.

Within 2 months from date of allotment.

#### On Transfer/Transmission of Shares

2 months from date of lodgment of instrument of transfer/transmission.

1 month from date of lodgment of instrument of transfer/transmission.

# **CHARGES**

Basis	Companies Act, 1956	Companies Act, 2013
Governing Section	125	77
Registration of Creation/Modification Charge	Form 8 needs to be filled with the ROC within 30 days	Form CHG-1 needs to be filled with the ROC within 30 days
Extension	ROC :may allow further 30Days extension on payment of Additional Fees i.e. up to 10 Times.	ROC: may allow further 270 Days extension on payment of Additional Fees.
Satisfaction of Charge	Form 17 needs to be filled with the ROC within 30 days (Section- 138)	Form CHG-4 needs to be filled with the ROC within 30 days. (Section 82).





#### **COMPANIES ACT, 2013**

Section 135: Corporate Social Responsibility

#### **APPLICABILITY**

#### **Every company having:**

- a) Net worth of 500 Crore or more; or
- b) Turnover of 1000 Crore or more; or
- c) Net profit of 5 Crore or more

**During any Financial year** 

#### **CSR COMMITTEE**

Minimum 3 directors including 1 Independent Director.

# CSR SPENDING

Minimum 2% of the average net profits of the company made during the 3 immediately preceding Financial Years .

# SCHEDULE VII- SOME ACTIVITIES FOR CSR SPENDING ARE:-

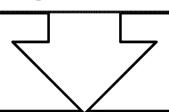
- Promotion of education.
- Promoting gender equality and empowering women.
- Contribution to the Prime Minister's National Relief Fund etc.





#### PREFERENCE FOR SPENDING

The company is required to give preference to local area and areas where it <u>operates</u> for spending the amount earmarked for CSR.



#### **FAILURE TO SPEND**

BOD is required to specify the **reasons** for not spending the amount **in the Director's report**.

# **SECRETARIAL AUDIT (SECTION 204)**

#### Eligibility Criteria

Every listed company &

A Company

i) having paid-up capital of Rs. 50Crore or more.

 $\mathbf{or}$ 

ii) having turnover of Rs. 250 Crore or more

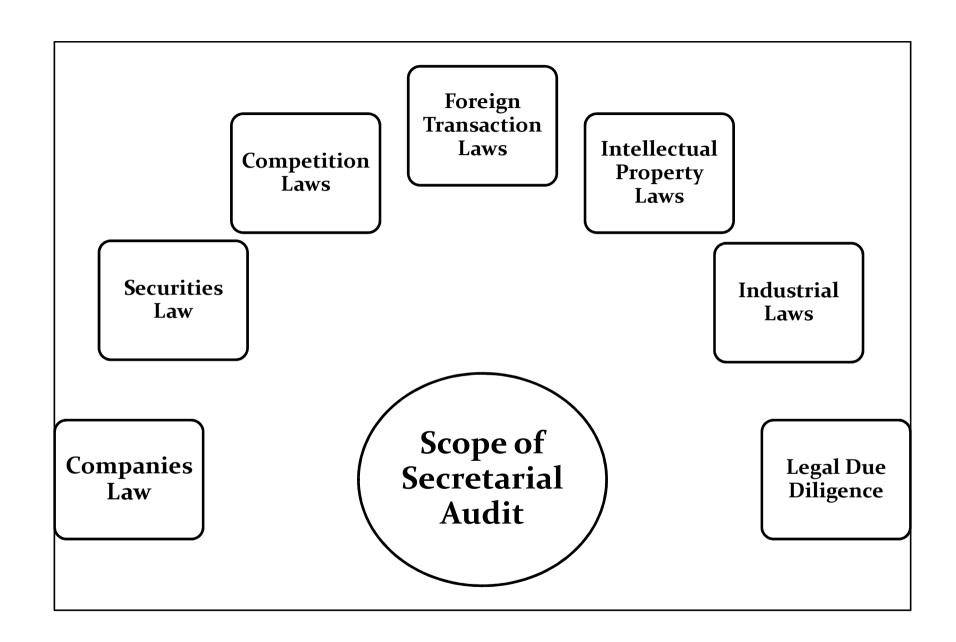
<u>Disclosure of</u> <u>Secretarial Audit</u> <u>Report</u>

Board's report
contain a
Secretarial Audit
Report given by a
Company
Secretary in
practice

Penalty for Non-Compliance

Company/any
Officer or PCS,
who is in
Default, shall be
punishable with
fine of Rs.
1Lakh-5 Lakh

**FORMAT OF SECRETARIAL AUDIT – FORM NO. MR** 3



## **COMPOUNDING OF OFFENCES**

#### **COMPOUNDABLE OFFENCES**

Any offence punishable with fine only

#### **AUTHORITY**

Companies Act, 1956

Penalty up to 50,000 - RD

**Penalty** > 50,000 - CLB

Companies Act, 2013

Penalty up to 5, 00, 000 - RD

**Penalty** > 5, 00, 000 - **Tribunal** 

#### **PENALTY**

Any officer or other employee of the Company who fails to comply with any order of the above authority shall be punishable with:

- Imprisonment up to 6 months OR

-Fine up to 1 Lakh OR

- Both

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## **KEY MANAGERIAL PERSONNEL**

Heading	Content
Definition [Section 2(51)]	<ul> <li>"Key Managerial Personnel", in relation to a company means the following:-</li> <li>a) MD/CEO/Manager and in their absence Whole time Director.</li> <li>b) CS</li> <li>c) CFO</li> </ul>
Applicability	<ul> <li>1) Every listed company &amp;</li> <li>2) Every other public company having a</li> <li>-Paid-Up Share Capital &gt;= 10 Crore</li> </ul>
Manner of Appointment	BOARD RESOLUTION
Maximum Limit	Not more than One Company Except in its Subsidiary

Heading	Content
Filling of Vacancy	Within a Period of 6 months from the date of such vacancy
Penalty	On Company: 1 Lakh to 5 Lakh
	On Every Director & KMP:  Maximum. Rs.50, 000/-  +  Rs.1000/- per day (for Continuous Default)

## **AUDITOR**

#### **Appointment of First Auditor**

- Auditor to be appointed within 30 days of registration of the Company in a Board Meeting.
- In case the BOD fails to do so, it shall inform the members of the Company and then the members shall appoint the auditor within 90 days at an EGM.
- 1<sup>st</sup> Auditor shall hold office till the Conclusion of 1<sup>st</sup> AGM.



#### Manner of Appointment of Subsequent Auditor

Before Appointment <u>Written Consent</u> and <u>Certificate</u> shall be obtained from the Auditor

Appointment of Auditor at the AGM by Members.

Auditor shall hold the office from Conclusion of 1<sup>st</sup> AGM till the Conclusion of 6<sup>th</sup> AGM.

Ratification of such appointment done by members at every AGM.

Auditor & ROC shall be intimated of such appointment within <u>15 days</u> of AGM.

# Appointment of Auditor in case of LISTED & OTHER CLASS OF COMPANIES

- ☐ All Listed Companies
- ☐ All Unlisted Public Companies having paid up share capital >= 10 Crore
- ☐ All Private Companies having paid up share capital >= 20 Crore
- ☐ All Companies having paid up share capital below the threshold limit mentioned above **BUT** have public borrowings >= 50 Crore
- Tenure of Individual Auditor One Term of 5 Consecutive Years.
- ➤ Tenure of Audit Firm Two Term of 5 Consecutive Years.
- o <u>Cooling off Period</u> of 5 Years after the expiry of tenure.

<u>EXCEPTION</u> – All OPC, Small Companies, Unlisted Public Company having Paid up share capital < 10 Crore, Private companies having Paid up share capital < 20 Crore and All Companies having paid up share capital below the threshold limit mentioned above **BUT** have public borrowings < 50 Crore.

( NO COOLING OFF PERIOD )

## **FEES STRUCTURE**

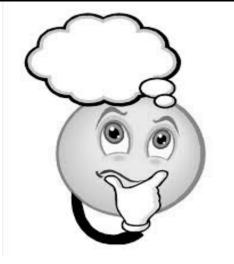
For <u>submitting</u> , <u>filing</u> , <u>registering</u> or <u>recording any document</u> , <u>any fact</u> by this Act required or authorized to be submitted, filed, registered or recorded	Amount (in Rs)
(a) in respect of a company having a nominal share capital of up to 1,00,000.	200/-
(b) in respect of a company having a nominal share capital of Rs. 1,00,000 or more but less than Rs.5,00,000.	300/-
(c) in respect of a company having a nominal share capital of Rs. 5,00,000 or more but less than Rs.25,00,000	400/-
(d) in respect of a company having a nominal share capital of Rs.25,00,000 or more but less than Rs.1 crore.	500/-
(e) in respect of a company having a nominal share capital of Rs. 1 crore or more.	600/-

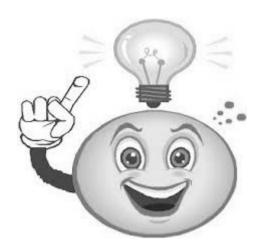
Additional fees shall be applicable for delays in filing of the forms other than for increase in	Amount (in Rs.)
Nominal Share Capital	
Period of delays	Forms including charge documents
Upto 15 days (sections 93,139 and 157)	1 time of normal filing fees
More than 15 days and up to 30 days (Sections 93, 139 and	2 times of normal
157) and up to 30 days in remaining forms.	filing fees
More than 30 days and upto 60 days	4 times of normal filing fees
More than 60 days and upto 90 days	6 times of normal filing fees
More than 90 days and up to 180 days	10 times of normal filing fees
More than 180 days and up to 270 days	12 times of normal filing fees



- Financial year to end on 31st March every year for all companies.
- **▶** Existing Company to Comply with this provision within 2 years.
- Financials statements to include :
- Balance Sheet
- Profit & Loss
- Cash Flow Statement.
- ➤ Existing Companies to comply with the Provision relating to appointment of Auditor within 3 Years from the date of Commencement of the Act.
- ➤ Resolution passed u/s 293 of the Companies Act, 1956 are Valid for 1 Year effective from 12<sup>th</sup> September, 2013.

- ➤ MOA & AOA needs to be altered in tune with Companies Act, 2013.
- > New Forms will be available on MCA website i.e. <u>www.mca.gov.in</u> from 28<sup>th</sup> April, 2014.
- Existing Companies have to comply with the provisions relating to the Composition of the Board in tune with Companies Act, 2013 within 1 Year from the date of commencement of this Act.
- ➤ Annual return is to be prepared as on 31st March (i.e. End of Financial Year)



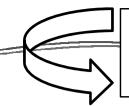


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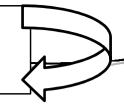
#### CHANGES IN THE OFFICIAL PUBLICATIONS

- As Per section 12 (3)(c) of the Companies Act, 2013 the Following must be reflected in all the Billheads, Business Letters, Notices and other Official Publications:
- ➤ Name of Company
- ➤ Address of its registered Office
- ➤ Corporate Identification Number
- ➤ Telephone number, Fax number
- ► E-mail Id
- ➤ Website Address, if Any.





## **NEWS**



# Bookkeepers Reluctant to Turn the Page with Changes in Cos Law

Chartered accountants, cost accountants and company secretaries object to notification of Companies Act pointing to stricter accountability norms and perceived job losses.

#### ARURADHA HIMATSINGKA, NANKRISKINA KASHELKAR & SHUBHAM BATRA

KOLKATA I MUMBALI MEW DELHI

and company secretaries—three classes of to make his audit more extensive within the worst affected. About 53% of India's 9 lakin panies to follow the old rules till the time fiprofessionals recognized under the statu- limited timeframe allowed by Sebi (Securi- companies are private, no longer needing - nal rules for cost audit are notified." tic-have protested against the notification ties and Exchange Board of India) for adop- the statutory services of a company secre- S. Santhana, Chairman of the of the new companies law, with each saying tion of annual accounts than it is already that they will be hurt by it in various ways. doing," he said. "Companies want to re-While chartered accountants are worried lease accounts within 30 days. While joint

they will be rendered superfluous at more as makes coordination more complex." than 50% of companies, putting corporate. The new rule making the entire body of sure that audit quality rises.

faults, company secretaries are furious said Mehta. leading to job losses.

Judicial pronouncements in the good set to certain class of companies seasing slit and records has been notified effective Mehta of SS Kothari Mehta & Cn.

about increased responsibility and ac- auditorsforthesame account may solve the countability under the new Act, cost ac-problem to an extent, it is not acceptable by countants and company secretaries say companies as it increases expenses as well

governance at risk. However, others are of partners responsible for any act of neglithe view that the new rules will lead to the gence by one will have a deleterious effect. opening up of fresh opportunities and en-he said. "The new rule will only encourage a back seat," said SK Jain, a Mumbai-based opportunities will actually get more optaking up of non-andit work by firms company secretary. Chartered accountants are outraged which are not registered and therefore, not Cost accountants have been protesting Krishnan. For example, cost accountants about mandatory joint audits that force subject to the discipline of the JCAI (Insti-against the rules from the draft stage itself, can now become internal auditors as well. one to take responsibility for the other's tute of Chartered Accountants of India)." elaiming that the scope of their work has Company secretaries and CPOs are part of

about the ministry having scrapped the re- ICAI has found fault with the rotation of ministry is yet to notify the final rules for countants will get new consulting opportuquirement for them in private companies, auditors that's now required. "The audi-cost audit leading to confusion among pro-nities such as financial control, corporate

president CA K Raghu.

rule makes all partners responsible for any act of negligence

also been curbed. The corporate affairs keymanagement personnel. Chartered actors' rotation has (until) now been restrict-fessionals. "The section regarding cost au-governance etc, he said.

have held that anditors are not blood-close to 90% of the companies outside the April 1, 2014, but the rules governing the bounds, said chartered accountant KS scope of rotation of auditors," said ICA1 same are not," said Amit Apte, central council member of the Institute of Cost Ac-Chartered accountants, cost accountants "It is practically not feasible for an auditor" Company secretaries say they are the countants of India. "We are advising com-

> tary under the new rules. corporate laws committee of the chartered This will hit corporate accountants institute and member of the governance, they warned rules committee of the corporate affairs "This has made the future minstry, admitted that discharging profesdark for 35,000 members of sional functions will become more diffithe CS institute and 4 lakh cult. However, the new rules open up new students. On the other opportunities he said.

> hand, corporate govern- "Some people have looked at the Act as an ance of a large section of employment guarantee scheme. It is inapcorporates is going to take progriate. Those who believe they have lost portunities as per the new rules," said

#### New Rules, New Headache

#### THE PAINS

CAs against mandatory joint audits that force one to take responsibility for the other's faults

Company secretaries protest putting a stop to their service in private cos. fearling to job losses

Cost accountants claim the scope of their work has also been curbed

ICAI has found fault with the rotation of auditors that's now required

Estimated number

Restriction on the services of CS in byt cos has made the future dark for 35,000 members of the CS institute and 4 lakh students

#### THE GAINS

Experts argue the auditors will now get more apportunities

Cost accountants can now become internal auditors

Company secretaries and CFOs are part of key management personnel

Chartered accountants will get new consulting opportunities such as financial control, corporate



of Indian cos

are private

For Vikas Gera & Associates Vikas Gera **Company Secretaries** B.Com, LL.B., F.C.S. 17/53, 202, Arya Complex Mall Road, Tilak Nagar New Delhi 110018(India) Mob:+91-9312409110, +91-9810311198 Off:+91-11-45587592 gera.consultant@gmail.com Website: csvikasgera.com